

From: do-not-reply@justice.vic.gov.au

Date: {email date}

To: {applicant email}

Subject: You have been given an NDIS Worker Screening Clearance



You've been given an NDIS Worker Screening Clearance

Dear {Applicant Name},

You have been given an NDIS Worker Screening Clearance.

Your NDIS Worker Screening Identification Number is 91XXXX06.

Your NDIS Clearance is valid across Australia for 5 years unless it is surrendered or revoked. Your employer can check the status of your NDIS Check on the National Worker Screening database which can be accessed through the NDIS Quality and Safeguards Commission website. As a clearance holder you have certain legal obligations under the Worker Screening Act 2020 (the Act). These include:

- keeping your personal and organisation details up to date.
- let us know (via email or in writing) within 7 days if you experience any of the following circumstances:

- * you are charged with, convicted, or found guilty of a category A or category B offence listed in Schedule 1 or 3 of the Act

- * you become subject to reporting obligations imposed by the Sex Offenders Registration Act 2004

- * you become subject to a supervision order, a detention order, or an emergency detention order under the Serious Offenders Act 2018

- * a relevant disciplinary or regulatory finding is made against you

- * you receive a Working with Children Check Exclusion

Penalties apply for failing to notify us of these changes in your circumstances.

You can review and update your details by accessing your Service Victoria online account.

Director
Working with Children Check Victoria

This is a system-generated email. Please do not reply.