

# MDHS ChangePlus: Weekly postcard

We are now only **3 WEEKS** away from the launch of the University's new Enterprise Resource Planning (ERP) & Research Mgt System (RMS) on **24 May**.

## Themis freeze and the Themis archive

- **Themis freeze:** most tasks in Themis closed as of 5pm on Thursday 24 April, except for Timecard submissions and approvals, which will continue in Themis during the Cutover period. Payslips will also be viewable in Themis during this time.
- **Themis archive:** historical data can be viewed in the [Themis archive](#). Further information on the Themis archive is available in the following ServiceNow article: [KB0208024](#).

## Countdown to 24 May: 3 weeks!!



Ensure you are familiar with the following interim processes for critical HR, Finance and Research tasks:

- Human Resources: [ServiceNow KBA0030992](#)
- Finance: [ServiceNow KBA0030937](#)
- New Research Grants and Contracts: [Interim NOI form](#). More information: [RMS project updates](#).

**Note:** Timecards will continue to be submitted and approved in Themis throughout the freeze period. There will be *no* interruption to payroll.



## Resources

- [Program Roadmap](#)
- [Learning resources](#)
- [For finance staff](#)
- [For HR staff](#)
- [MDHS ChangePlus portal](#)
- [FAQs](#)
- [ERP Learning Hub](#)
- [RMS website](#)
- [Glossary](#)



**Issue #7**  
**Mon 5 May**  
**2025**

## Stay informed



**School and department meetings:** Contact the ChangePlus team using our [online enquiry form](#) if you would like us to attend an upcoming meeting.



**Clear, targeted and timely communications:** ChangePlus works in partnership with our ERP, RMS and UoM colleagues, to provide information and updates using the most relevant channels. How are we doing? Feedback, suggestions, questions - [welcome](#).

## Be prepared



**Experience Rooms:** offer a hands-on opportunity to explore the new systems, in a practical, interactive setting. Sessions are running until **Friday 23 May**. For further information and to sign up, go to the [ERP Experience Portal](#).



**Training:** face-to-face and online training sessions have been announced. Please find out more about the [ERP Training and Learning schedule here](#).