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**GEORGINA SWEET TRAVEL SUPPORT FOR A FEMALE KEYNOTE SPEAKER IN QUANTITATIVE BIOMEDICAL SCIENCE**

**Applications may be submitted at any time.** Once all three awards have been allocated for the year, this will be noted on the web site where the award documents are hosted, and further applications will not be accepted for conferences in the relevant timeframe. Where possible, please combine the application form and any supplementary material into one PDF file. Please send your application as an email attachment to [gslf-tilleyadmin@unimelb.edu.au](mailto:gslf-tilleyadmin@unimelb.edu.au). Applicants will be notified of the outcome within one month of an application being received.

# PART A – Applicant Details

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Surname |  |
| Given Name(s) | |  | |
| University/Research Institution | |  | |
| Faculty/Department | |  | |
| Employment Status  (continuing/contract academic position) | |  | |
| Telephone | |  | |
| Email Address | |  | |

# PART B – Proposed International Keynote Speaker

**B1. VISTOR DETAILS**

|  |  |  |  |
| --- | --- | --- | --- |
| Title |  | Surname |  |
| Given Name(s) | |  | |
| University/Research Institution | |  | |
| Faculty/Department | |  | |
| Country | |  | |
| Email Address | |  | |

**B2. BRIEF BIOGRAPHY**

Please provide a brief biography or CV for the proposed international visitor **(MAXIMUM 250 WORDS FOR BIOGRAPHY OR 2 PAGES FOR VISITOR’S CV)**.

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**B3. RATIONALE FOR THE INVITATION**

Please provide your reasons for inviting this visitor and how her contribution as a keynote speaker will enhance the conference **(MAXIMUM 250 WORDS IN LENGTH)**.

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**B4. PROPOSED ADDITIONAL AUSTRALIAN-BASED ACTIVITIES**

Please provide details of any additional Australian-based activities that the speaker will engage in before or after the conference, such as research collaboration, speaking engagements etc. **(MAXIMUM 250 WORDS IN LENGTH)**.

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# PART C – Conference Details

**C1. BIOMEDICAL SCIENCE CONFERENCE DETAILS**

|  |  |  |
| --- | --- | --- |
| Conference Title |  | |
| Conference Dates |  | |
| Conference Venue |  | |
| Conference website address |  | |
| Conference gender equity policy web site address |  | |
| Has the proposed visitor been invited to the conference as a keynote speaker? Check box if yes | |  |
| Has the proposed visitor accepted the invitation to speak at the conference? Check box if yes | |  |
| If not, please provide details of the steps that will be taken to secure the visitor’s attendance: | | |

**C2. BIOMEDICAL SCIENCE CONFERENCE GENDER EQUITY POLICY**

Please provide the web site address for the Conference’s gender equity policy:

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| --- |
|  |

Please provide the % of female and male speakers at the last two of these conferences:

|  |  |  |  |
| --- | --- | --- | --- |
| **Conference 1** | **Year** | **% Female Speakers** | **% Male Speakers** |
| **Conference 2** | **Year** | **% Female Speakers** | **% Male Speakers** |

# PART D – Proposed Budget

Please provide estimates of the expenses associated with the international visitor and any other sources of funding received or applied for.

|  |  |  |  |
| --- | --- | --- | --- |
| **Items** | **Total Expenditure** | **Amount funded by this award** | **Amount funded from other sources (specify below)** |
| International economy air fare |  |  |  |
| Accommodation |  |  |  |
| Conference Registration |  |  |  |
| Incidentals |  |  |  |
| **TOTAL COST** |  |  |  |

Please list any other Australian-based funding that will be used to support this visit, such as Institutional support, other grants or fellowships etc:

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| --- |
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# PART E – Declaration

# E1. STATEMENT OF CITIZENSHIP / RESIDENCY STATUS

I confirm that I am an Australian Citizen or hold Permanent Residency Status (please check box if YES)

**E2. APPLICANT DECLARATION**

*I declare that the information I have given in this application is true to the best of my belief and I understand that the award may be withdrawn if false information is given.*

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

# PART F – Privacy

The information requested is being collected for use by the assessor panel. Copies of applications will be made available to the relevant panel members. The names of the successful applicants will be reported externally. Personal information will be held and used in accordance with the University’s Privacy Policy, available at http://www.unimelb.edu.au/unisec/privacy/index.html